| **Title** | **Zoom Meeting of Morale Project Work packages Strategies**  | **Date** | **26 January 2021** |
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| **Place** | **Virtual** | **Time** | **2:00 pm Beirut Time** |
| **Attendants** | Sobhi Abou Shahin(BAU), Mayssah El Nayyal(BAU), Abdul Rahman Beydoun (BAU), Rana Hatab(BAU), Bassem EL Kaissi(MUBS), Selim Mekdessi(LU), Marie Aboujaoude(LU), Sarah Makhoul (LU); Sulaiman Mouselli (AIU), Chafdi Azmeh (IUST), Mhd Saeed Barazi (Bilad Acham University), Rabih Chattat(UNIBO), Luis Gómez de Membrillera (University of Alicante) , Laura Sadowski |

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|  | Agenda  |
| **1** | **Welcoming Remarks:** Dr sobhi welcomed partners and thanked them for their commitment and attendance of the meeting |
| **2** | **WP3: Capacity Building WP3: Training Plan** * Dr. Rabih Chattat discussed the proposal regarding the adoption of strategy mentioning it could be shared amongs partners.

It was agreed to: * Make cross checking by Lebanese and Syrian partners.
* The time for training will be for three days from (9:00 am till 3:00 pm).
* The number of participants will be according to the proposal
* The number of trainees in the training replication training needs to be revised.
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| **3** | **WP 4: Curricula enhancement & delivery : Strategy for Curricula Modernization**Dr. Luis Gómez discussed the proposal and he focused mainly on the Curricula enhancement and delivery, needs analysis conclusions, strategy and steps, marketing plan, evaluation.It was agreed to:- Enroll at least 25 students according to the capacity of each HEI.- Ensure that 30% of the modernised course will be delivered in according to partners’ capacities- Start implementation in the Spring semester of the academic year 2021/2022. |
| **4** | **WP 5: LLL Courses Design & Implementation : Strategy for Lifelong Learning (LLL) Courses**Dr. Bassem Kaissi discussed the proposal and he focused mainly on the Strategy Objective, LLL Definition, Recommended LLL Courses/Topics, Recommended Instructional Methods for the LLL Online Part, Recommended Blended Learning Structure for the LLL Courses, Final Assessment and evaluationThe recommended timetable was adopted:

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| February 10, 2021:  | Selection of 3 LLL course titles from each PC HE |
| April 10, 2021:  | 3 LLL courses completed by each PC HEI |
| April 30, 2021:  | 3 LLL courses marketing campaign completed by each PC HEI |
| May 15, 2021 – continuing: | 3 LLL courses delivery and implementation at each PC HEI. |

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| **5** | **WP 1: Management Issues**In the framework of finalization of the mid-term report, the grant coordinator urged the partners to send the staff cost documents, answering the external evaluator questionnaires and the mid-term report questions. |

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